

# Glendale Airport Hangars

(Valley Aviation Services, LLP)  
Glendale Municipal Airport  
6635 N. Glen Harbor Blvd. Glendale, Arizona 85307-3701  
(623) 872-1266

## AIRCRAFT STORAGE PERMIT

Permittee Name: \_\_\_\_\_ Street Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

### FAA Registration Information

Registered Owner: \_\_\_\_\_ Street Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
Manufacturer of Aircraft: \_\_\_\_\_ Model of Aircraft: \_\_\_\_\_  
N-Number \_\_\_\_\_

Aircraft Liability Insurance \_\_\_\_\_ Policy #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Lien Holder: \_\_\_\_\_ Hangar/Shade Space: \_\_\_\_\_ Monthly Rental Rate: \_\_\_\_\_  
Street Address: \_\_\_\_\_ Security Deposit: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_ Cleaning Deposit: \_\_\_\_\_  
\*Lock Fee: \_\_\_\_\_

Permit Term: \_\_\_\_\_  
Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ \*Non Refundable Fees

The City of Glendale has taken the position that the hangars at Glendale Airport Hangars (GAH) may only be used for aircraft storage. Items such as household items, non-aviation items, and vehicles may not be stored in these spaces. In addition to the limitation on what may be stored, the City of Glendale has also restricted the activities allowed in these hangars to only minor maintenance of the aircraft performed by the owner.

The undersigned Permittee hereby requests space at the above named airport facility in order to park or hangar the aircraft described above and in consideration of the request being granted, agrees to the following:

- HANGAR STORAGE.** The only items allowed to be stored in any hangar space are as follows: one aircraft, parts specifically related to that stored aircraft, small tools used to maintain the stored aircraft, toolboxes, stand alone metal shelves, metal folding tables, and metal folding chairs. All aviation parts and tools must be stored on shelves (kept off the ground). The following types of aircraft are not allowed: experimental aircraft without a valid and current N-number, ultralights, kit planes, gliders, homebuilts, and restorations or rebuilds. Helicopters may be permitted, although they may not be started, idled or run anywhere on GAH property, except on the extreme eastern ramp area in the active taxiway, at least 50' away from the ends of the hangars.

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2. **SHADED TIE DOWN STORAGE.** The only item that may be stored in a shade or tie down space is a single aircraft. The following types of aircraft are not allowed: experimental aircraft without a valid and current N-number, ultralights, kit planes, gliders, homebuilts, and restorations or rebuilds.
3. **NO GENERAL STORAGE.** Permittee agrees not to store in the hangar or shaded space (hereinafter "space") any household items, personal property, furniture, flammable items, welding equipment, tanks or compressed gasses, waste oil, or any property not directly related to aviation, except as allowed in paragraph 16, Electrical Appliances. Permittee understands that the storage of prohibited items is contrary to the master lease between Glendale Airport Hangars ("GAH") and the City of Glendale Airport Authority. Permittee understands that fuel, solvents and flammable materials may not be stored in any containers at GAH. GAH employees and subcontractors will inspect spaces frequently, without notice, and dispose of any such flammable items if and when found; Permittee will be charged for all documented disposal fees.
4. **REGISTRATION.** Each aircraft stored in any hangar or shade space must be registered with the FAA and have a valid and current N-Number. Permittee shall provide GAH with a copy of the permanent FAA Certificate of Aircraft Registration that has been completed for the aircraft to be stored under this Permit, before occupying the space. No other aircraft may be stored. Permittee shall provide a copy of a valid title, exclusive lease, or other documentation satisfactory to GAH showing an adequate possessory interest in the aircraft. **Registration for the aircraft must be in the name of the Permittee; subletting will not be allowed.**
5. **CONDITION OF AIRCRAFT.** The aircraft to be stored must be present at the commencement of the Permit. The aircraft must be kept in flyable condition. If an aircraft is no longer flyable, it must be removed from the hangar, together with all its related parts, until such time as it is brought into compliance. Having an aircraft which must be removed from the hangar is not grounds for termination of this Permit; however, GAH may agree to negotiate a Permit withdrawal fee, though it is under no legal requirement to do so.
6. **NO LIABILITY/INDEMNIFICATION.** Permittee agrees that use of the space is pursuant to Permit and is not a bailment. Owner/Operator assumes all liability for fire, theft, damage or injury sustained in any event. By signing this Permit, the Permittee releases GAH of any and all responsibility for property damage, bodily injury or death and hereby indemnifies GAH from all liability arising from Permittee's use of the space or its operations at the airport. GAH assumes no liability for damage or loss to aircraft or other personal property stored under this Permit. GAH is not responsible for theft, vandalism, or losses. All aircraft and other personal property are stored at Permittee's risk.
7. **CERTIFICATE OF INSURANCE.** Permittee must maintain liability insurance in the amount of \$1 million per occurrence. Permittee must add Valley Aviation Services, LLP (dba Glendale Airport Hangars) as an additional insured for purposes of general liability, casualty, environmental contamination and fire insurance claims.
8. **PROPERTY DAMAGE.** GAH assumes no liability for damage or loss to aircraft or other personal property stored under this Permit. Aircraft and other personal property are stored at Permittee's sole risk. Any insurance protecting Permittee's personal property against fire, theft or damage must be provided by the Permittee. GAH strongly encourages Permittee to maintain individual property insurance coverage on stored items and aircraft insurance, as these items are not covered under GAH's insurance and GAH bears no responsibility for theft, vandalism or the destruction of a tenant's property.
9. **PERMIT RATE.**
  - a. Permittee shall pay rental fees in the amount stated above on a monthly basis. Payment for rental fees must be made on or before the 1<sup>st</sup> day of each month that the space is assigned to Permittee. Rent not paid on or before the 1<sup>st</sup> calendar day of the month shall become delinquent and shall be subject to a late fee equal to 18% of the late payment, which must be paid with the delinquent fees in order to avoid default.
  - b. Prior to the expiration of the permit term, the Permittee may agree to and sign a new Aircraft Storage Permit for a new term. If the Permittee does not sign a new Permit and agree to a new term, then this Permit will remain in effect and will be converted to a month-to-month basis immediately upon the end of the stated term on page one of this agreement. Upon conversion to a monthly rental basis, the monthly rental fee will be raised to the currently advertised fee for monthly permits.

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- c. Fees for other services are due upon receipt of invoice. Invoices not paid within 10 days of the billing date shall become delinquent and shall be subject to a late fee equal to 18% of the late payment, which must be paid with the delinquent fees in order to avoid default.
10. **SECURITY AND CLEANING DEPOSITS.** These deposits may be applied by GAH toward delinquent fees or to cure any other default by Permittee, and if used in that way, Permittee shall immediately replenish the deposit upon written notice from GAH. GAH is not required to keep the deposit separate from its own funds and is not required to pay interest on the deposit. Upon termination of the Permit, Permittee shall leave the space broom clean and free of any damage, except ordinary wear and tear. The deposit may be applied to clean up the space, fix any damage left by Permittee or may be applied to any sums due from Permittee to GAH. The balance, if any, shall then be paid to Permittee.
11. **DURATION OF PERMIT.** This Permit shall exist for the time period stated on page one of this agreement. After the time period ends, the permit will automatically renew on a month to month basis if the Permittee does not sign a new permit or vacate the space. Permittee is required to give a written notice of cancellation thirty (30) days prior to cancellation. Violation of any of the conditions hereof by Permittee, its employees, agents or invitees shall constitute cause for cancellation by GAH without notice, and the security deposit will be forfeited, less any amount needed to restore hangar or shade to the condition in which it was when the Permit began, with reasonable wear and tear excepted. Permittee shall pay all charges for fees and services accrued through the cancellation or termination date.
12. **CANCELLATION OF PERMIT.** If Permittee requests an early cancellation of permit during the permit term, GAH will attempt to rent the space to another party. However, Permittee shall be responsible for rent payments until the end of the term should GAH be unable to rent the same space to another tenant. After the permit term, either party may cancel this permit with thirty (30) days written notice to the other for any reason, or for no reason.
13. **METHOD OF PAYMENT.** All payments must be made by automatic credit card payments: MasterCard, VISA, Discover, or American Express. There will be a \$50 processing fee for any declined transaction, and forfeiture of the Permittee's security deposit may result if the amount due is not paid on time. Checks and cash will not be accepted.
14. **COMPLIANCE WITH REQUIREMENTS.** Permittee shall comply with all GAH Rules and Regulations, as published now and as updated from time to time. Following is a summary of the GAH Rules and Regulations.
- a. Permittee shall abide by the airport field rules of the City of Glendale Aviation Department, Ordinances of the City of Glendale, Federal and State Statutes, and Regulation of the Federal Aviation Administration including environmental laws regarding the handling, discharge, release and dumping of hazardous substances, and vehicle access and operation rules.
  - b. Building and restoration of aircraft is not allowed in hangar or shade spaces.
  - c. Hazardous activities such as, but not limited to, welding, painting, priming, doping, gluing, fiber glassing, sanding, open fuel lines, or the application of hazardous substances are expressly prohibited anywhere in the hangars, shades, storage areas, or on the GAH ramp or premises.
  - d. Major maintenance and breaking of fuel lines are not allowed in any space at GAH. All aircraft maintenance in a space is prohibited except for limited owner-performed preventative maintenance. Tenants may not conduct annual inspections in their hangar or shade.
  - e. The premises covered by this Permit shall not be used for the storage of flammable or explosive substances of any kind, firearms, or fireworks. Open flames are not allowed.
  - f. Smoking is not allowed in any of the hangars or shade spaces, or anywhere on the GAH premises except in the designated smoking area located immediately north of the GAH office.
  - g. Aircraft shall be removed from GAH hangars and shades for any activity involving the draining or adding of fuel products. As per the Glendale Municipal Airport Rules and Regulations, aircraft must be at least 25 feet away from any building, hangar or T-Shade structure during fueling activity.

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- h. In accordance with the Glendale Municipal Airport's Rules and Regulations, aircraft and other items shall be removed from GAH premises for washing. Detailing services performed by an insured third party contractor, approved in advance by GAH, are permitted.
- i. Permittee shall keep his space clean and free of grease, waste oil, rags, paper, and other debris.
- j. No carpet, rugs, or floor coverings of any kind may be placed on the floor in a hangar or shade. Further, the flooring may not be painted or altered. Drip pans may be used to collect oil drips, and the tenant must clean them on a regular basis.
- k. If Permittee fails to maintain the space as required herein, GAH may take corrective action at the expense of Permittee upon ten (10) days notification or may act immediately if the condition represents an emergency or hazardous condition.
- l. Hangars must be kept broom clean. GAH personnel and subcontractors may clean hangars quarterly, at Permittee's expense, if hangars are not maintained properly.
- m. GAH reserves the right to enter spaces at any time, without notice, to ensure that the areas are kept free of fire hazards and debris and to check on conformance to Permit terms. In order to facilitate such entry, only locks provided by GAH may be used on hangar doors, and only one lock per door. No shrouds or other devices to shield the lock may be used.
- n. No person may reside or stay overnight in a hangar or shade space or in the lounge area, cook or prepare food thereon, or store clothes or bedding therein.
- o. Dogs and other animals are not allowed anywhere on the GAH premises, unless embarking/disembarking on an aircraft, at which time they must be in a kennel or carrier, or on a leash.
- p. GAH has placed several fire extinguishers on the exterior of all buildings on the property and in each hangar occupied by a tenant. It is the Permittee's responsibility to notify GAH staff if he or she discharges any of these fire extinguishers, within 24 hours of use, and to fill out an incident report. The fire extinguishers are the sole property of GAH and when not in use must remain onsite in their designated positions.

**15. STRUCTURAL MODIFICATION.**

- a. No alterations, structural or electrical modifications, improvements or repairs, painting of walls or floors, painting of stripes on ramp, or relocation of electrical outlets will be made to the space without the prior written approval of GAH.
- b. Permittee shall not attach any hoisting, winching or holding mechanism to any part of the hangar, shade or storage area, nor is it permitted to pass any such mechanism, rope, cable, or chain over the beams or braces thereof. Floor-mounted electrical retrieval winches are not permitted.

16. **ELECTRICAL APPLIANCES.** Each hangar is provided with one incandescent light bulb (150W maximum) and one duplex receptacle (20A). Limited electrical appliances are allowed in a space including portable fans less than 12", televisions, coffee makers, radios, small electrical power tools, powered tow bars, battery trickle chargers, vacuum cleaners, and small air compressors less than 3 hp. Any appliance not having an explosion-proof motor must be elevated at least eighteen (18) inches above the floor. Large tools, 60A battery chargers or large compressors with a tank must be operated in conjunction with a gasoline-operated electrical generator, the size and make of which must be approved in advance, in writing; the generator must be fueled outside of the GAH property. Prohibited appliances include, but are not limited to, air conditioners, evaporative coolers, refrigerators, electric heaters, hot plates, heat lamps, electrical or propane heaters, washers, dryers, microwave ovens, stoves, and lamps (except a shop lamp, which must be unplugged when not in use). No extension cords or appliances, except trickle battery chargers, shall remain connected to any electrical receptacle when the space is not occupied. Floodlights and fixed shop lights are not allowed. Permittee shall not allow use of electrical power by any other person.

**17. MOTOR VEHICLES.**

- a. Short term motor vehicle parking for vehicles are allowed in T-hangars and under covered tie-downs while the aircraft is out. Otherwise, vehicles shall be parked in designated areas at the airport. RVs, boats, motorcycles, ATVs, golf carts, bicycles, and trailers may not be stored in the hangar or shade space.

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